



Sri G.V.G Visalakshi College for Women

Affiliated by Bharatiar University
Autonomous, Udumalpet

IQAC MINUTES 2018 - 2019

Chairperson	Mrs.S.Kalaiselvi Principal In-charge
Coordinator	Dr. N. Rajeswari Associate Professor in Mathematics
Co-Coordinator	Mrs. T.V. Banumathi Controller of Examination and Head -Department of Physics
Members	Dr. N. Lakshmi Associate Professor and Head Department of Commerce Dr. P. Geetha Associate Professor of Economics Dr. S. Shenbagavalli Assistant Professor of History Dr. R. Surya Priya Assistant Professor and Head Department of Commerce (SF) Dr. J. Bhuvaneswari Assistant Professor of Chemistry Miss. A. JyothiCassandradevi Assistant Professor of English Miss. J. Priyadharshini Assistant Professor of Mathematics (SF) Miss. J. P. Thempaavai, Assistant Professor of Mathematics (SF)
Management Representative	Mr.G.Raveendran Secretary
Stakeholders/Industrialist	Mr. A. Gowri Shankar Executive Director AdroIT Technologies Coimbatore
External Experts	Dr. G. Uma Co-ordinator IQAC Department of Statistics PSG College of Arts and Science Coimbatore - 14 Dr. R. Shantha Associate Professor and Head - Economics PSGR Krishnammal College for Women Coimbatore.
Student Members	Miss. Beena Ph. D Scholar, commerce Miss. Balamantra M.Phil Scholar, Mathematics
Alumni Members	Ms.S.Vimalarani Secretary cum Social Worker Cheer, Chennai Dr.P.Hemalatha Assistant Professor Department of Physics Government Arts College Coimbatore

Minutes of the IQAC Meeting - 1
18th August 2018 at 11.30 am

AGENDA:

1. SSR upload
2. Student satisfaction survey (SSS)
3. Academic Audit
4. Changes in Curriculum.
5. AQAR preparation regarding
6. Action Plan from all departments
7. Use of new teaching methodologies and ICT tools.
8. PEER team visit

MEMBERS ATTENDED THE MEETING:

Dr. N. Rajeswari Rajeswari
Associate Professor in Mathematics
IQAC Coordinator

Mrs. T. V. Banumathi j.v./A
Controller of Examinations and
Head - Department of Physics

Dr. N. Lakshmi N. Lakshmi
Associate Professor & HOD of Commerce

Dr. P. Geetha Geetha P
Associate Professor of Economics

Dr. S. Shenbagavalli S. Shyl
Assistant Professor of History

Dr. R. Surya Priya R. Surya Priya
Assistant Professor & HOD of Commerce (SE)

Dr. J. Bhuvaneswari Bhuvaneswari
Assistant Professor of Chemistry

Ms. A. Jyothi Cassandra Devi

Assistant Professor of English (SF)

Ms. J. Priyadharshini

Assistant Professor of Mathematics (SF)

Ms. J. P. Thempavarai

Assistant Professor of Mathematics (SF)

MINUTES OF THE MEETING:

The members of the IQAC met on 18.08.2018 in the IQAC room at 11.30 a.m. to discuss the matters stated in the agenda.

FOLLOWING MATTERS WERE RESOLVED IN THE MEETING:

- * A copy of the IQA and SSR to be kept in IQAC.

- * Motivate all the students to take up SSS without fail.

- * An Internal Audit is to be conducted on 03.09.2018 and schedule of the same to be sent to all the departments.

- * List of files and their content (to be submitted for the audit) to be sent by IQAC to all the departments.

- * Changes in the curriculum to be carried out in a more organized manner after a formal meeting with Curriculum Committee and with the Heads of all the Departments.

- * Submit AQAR on or before 15.11.2018.

- * Action plans from the departments were collected and analysed.

* Suggest the departments to use appropriate ICT tools and new teaching methodologies and record the same in CAMU.

* Visit schedule of the PEER team for evaluating newly recruited teachers to be sent to the departments.

* Send circular to PG departments to utilize epg-Pathshala for curriculum based e-content.

Rajeswarin
IQAC Coordinator

S. Kalaiselvi
Principal

Minutes of the IQAC Meeting: 2

14th September 2018 at 2.30 p.m

AGENDA:

1. Reading of the previous minutes of the meeting
2. Discussion on Academic Audit
3. Presentation of the highlights of the Department
4. AQAR preparation regarding
5. PEER TEAM evaluation Parameters.
6. Action Plan - Action taken reports from all departments
7. Placement regarding with placement coordinator

MEMBERS ATTENDED THE MEETING:

Dr. N. Rajeswari

Rajeswari N

Associate Professor in Mathematics

IQAC Coordinator

Mrs. T.V. Banumathi

J.V. M

Controller of Examinations and

Head - Department of Physics

Dr. N. Lakshmi

N. Lakshmi

Associate Professor & HOD of Commerce

Dr. P. Geetha

Geetha P

Associate Professor of Economics

Dr. S. Shenbagavalli

S. S. V

Assistant Professor of History

Dr. R. Surya Priya

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Assistant Professor & HOD of Commerce (SE)

Dr. J. Bhuvaneswari

Assistant Professor of Chemistry

Ms. A. Jyothi Cassandra Devi

A. Jyothi

Assistant Professor of English (SE)

Ms. J. Priyadharshini

J.P.M.

Assistant Professor of Mathematics (SF)

Ms. J. P. Thempavai

J.P. Thempavai

Assistant Professor of Mathematics (SF)

MINUTES OF THE MEETING:

The members of the IQAC met on 14.9.2018 in the IQAC room at 2.30 p.m to discuss the matters stated in the agenda.

FOLLOWING MATTERS WERE RESOLVED IN THE MEETING

- * The minutes of previous meeting was read and approved. Also circulars sent to all the departments regarding SRF and JRF at NAAC were shared.

- * Various parameters of academic audit finalized after discussion.

- * Conduct a model presentation by each department

- * Changes to be carried out in AQAR preparation

- * Internal Audit reports collected and recorder are to be submitted to the Principal.

- * Suggest the Librarian to conduct a programme on e-resources, Location and utilization.

- * Action Plan and action taken reports were collected and recorded.

- * Meeting to be conducted with the placement officer to discuss placement opportunities and introduction of new courses with UTL Technology

- * Peer Team Evaluation Parameters reconstructed

Rajiswami N
IQAC Coordinator

S. Kalaiselvi
Principal

Minutes of the IQAC Meeting : 3

29th October 2018 at 2.30 p.m.

AGENDA:

1. Reading of the previous minutes of the meeting
2. NAAC visit preparation regarding
3. AQAR preparation discussion
4. Newsletter preparation for 2018-2019
5. Conduct a faculty development programme
6. PEER TEAM visit report submission.

MEMBERS ATTENDED THE MEETING:

Dr. N. Rajeswari

Rajeswari N.

Associate Professor in Mathematics

IQAC Coordinator

Mrs. T.V. Banumathi

T.V. Banumathi

Controller of Examinations and

Head - Department of Physics

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Assistant Professor of English (SF)

Ms. J. Priyadarshini

J. Priyadarshini

Assistant Professor of Mathematics (SF)

Ms. J. P. Thempavaai
Assistant Professor of Mathematics(SF)

J.P. Thempavaai

MINUTES OF THE MEETING:

The members of the IQAC met on 29.10.2018 in the IQAC room at 2.30 p.m to discuss the matters stated in the agenda.

FOLLOWING MATTERS WERE RESOLVED IN THE MEETING:

- * The minutes of previous meeting was read and confirmed. The same was recorded.

- * Model NAAC presentation from all departments and respective cells and clubs was conducted on 11.10.2018 and 22.10.2018 suggestions were given by the Principal In charge Mrs. S. Kalaiselvi, former Principal Dr. K. Punithavalli and Former Controller of Examinations Dr. A.R. Thilagavathi and the members of IQAC team. Corrections were carried out.

- * IQAC team meet once in a week to the Organize data in the files.

- * Suggestions regarding the preparation and submission of AQAR were accepted to be carried out

- * Suggestions were given for the preparation of IQAC Newsletter.

- * Conduct a faculty development Programme on OBE jointly with faculty development club incorporating computation of course attainment and programme attainment, during the month of december.

* Report of the PEER team visit
for teachers evaluation on 26.09.2018 and
27.9.2018 to be submitted to the Principa

Rajeswarin
IQAC Coordinator

S. Kalaiselva
Principal